

Agenda

Partner Meeting – ALYTUS – 18-19. November 2025

40 Putinu street, LT-62321 Alytus, Lithuania

Aims of the meeting

- Deep understanding the project aims, objectives, work plan, outcomes
- Significant progress in WP2 activities
- Discussions and agreements on accompanying activities (PM, QM, Dissemination, Reporting)

1 st Day	
9:30:00-9:35	Welcome words by host (APRC)
9:35-9:50	Personal introduction of team members & key persons (APRC, ITSTUDY, AICA, COVA, IET, SZÁMALK)
WP1 Project Management - Leader: APRC	
9:50-10:10	WP1 Project Management - Present state, activities, outcomes in WP1 (APRC) WP1-A4 Graphical design, developing standards for promotion materials (IET) GDrive links: WP1 Project Management/ VITA-Work-Program-V1.xlsx Subfolder: WP1-A4-Graphical design-IET,
WP2 – Developing “AI-Powered Teaching for VET” Course - Leader: AICA	
10:10-10:25	WP2 Aims, activities, results (AICA) GDrive link: WP2 Developing "AI-Powered Teaching for VET" course WP2-summary.docx
10:30-11:30	WP2-A1 – Short reports on SELFIE results, characteristics of respondents. AI readiness, SELFIE levels (APRC, COVA, IET, SZÁMALK) GDrive link: WP2 Developing "AI-Powered Teaching for VET" course WP2-A1-Guide-for-evaluation-SELFIE.docx Consequences for curriculum design – discussion, decision.
11:30-11:50	20' – Coffee break
11:50-12:10	WP2-A2 “Introduction to AI” webinar – feedback and conclusions (ITSTUDY)
12:10-12:30	WP2-A2 Designing workshops & school reports (ITSTUDY) GDrive link: WP2 Workshops
12:30-13:30	Lunch break



1 st Day	
13:30 – 14:00	WP2-A3 Designing curriculum aligned with EU frameworks (AICA) GDrive link: WP2 Developing "AI-Powered Teaching for VET" course WP2-summary.docx
14:00-14:30	WP2-A4 Planning content development and review (EN version) (iTStudy)
14:30-14:45	15' – Coffee break
15:00- 16:00	Visit the school
16:00	Closing the 1 st day
19:00	Common dinner

2 nd Day	
9:00-9:30	VITA Quality Management (ITSTUDY) GDrive link: WP1-A3-Quality Management-ITSTUDY VITA Quality Management Handbook
9:30-10:00	WP1 Promotion-Dissemination (SZÁMALK) GDrive link: WP1-A6-Promotion-Dissemination (SZÁMALK) VITA-Dissemination-strategy_v1_HH.pdf
10:00-10:20	15' – Coffee break
10:20-10:40	WP1 Project Management - Reporting and financial issues GDrive link: WP1 Project Management VITA - Guide for Reporting
10:40 – 12: 00	Final discussion, common decisions, closing the meeting
12:00 – 13: 00	Lunch in the school

WP1 – Project and Quality Management

A1	Grant agreement with the National Agency (HNA)	APRC
A2	Contracting with partners	APRC
A3	Developing Project and Quality Management Handbook	ITSTUDY
	Graphical design and development of standards for promotional	
A4	materials	IET
A5	Implementation of the project website	ITSTUDY
A6	Dissemination, exploitation	SZÁMALK
A7	Monitoring, evaluation and action (PDCA cycle)	AICA
A8	Interim and final reports	APRC

WP2 Developing “AI-Powered Teaching for VET” Course

A1	Self-evaluation of teachers using the SELFIE tool	AICA	GDrive links
A2	Workshops with teachers and companies (2 per country)	APRC	
A3	Designing curriculum aligned with EU frameworks	AICA	
A4	Content development and review (EN version)	SZÁMALK	
	Development of open access e-learning platform		
A5	and AI course in EN, HU, IT, LT	ITSTUDY	
A6	Translation and localisation	AICA	
A7	1st Partner Meeting – Lithuania	APRC	
A8	2nd Partner Meeting – Spain	IET	

RESULTS

R1 Foundations for developing the AI-Powered teaching curriculum	20 p. EN	AICA
R2 AI-powered teaching curriculum	10 p. EN, ES, HU, IT, LT	AICA, ITSTUDY
R3 Digital learning content	DOCX Cca. 50 topics, ES	IET
R4 Motivating presentations/videos for each module	Min 2. Sec, EN	IET
R5 Multilingual e-learning platform with course components	EN, ES, HU, IT, LT	ITSTUDY